

Positions applied for, in order of preference: 1) _____ 2) _____ 3) _____

Name: _____ Today's Date: ____/____/____
Last Name First Name M.I.
Date you are available to start work: ____/____/____ Date you must leave: ____/____/____

Application for Employment

Kings Canyon Park Services Company

P.O. Box 907 • Kings Canyon National Park, CA 93633 • Phone (559) 335-5500 • Fax (559) 335-5502

Kings Canyon Park Services Co. is an equal opportunity employer and an authorized concessionaire to the National Park Service. In compliance with all Federal and State equal opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age and marital status or veterans status. We are prepared to make reasonable accommodation, as necessary, per the Americans with Disabilities Act for our application and interview process. If you require accommodation, please notify Human Resources. Kings Canyon Park Services Co. conducts pre-employment drug testing on all prospective employees in accordance with our "Zero Tolerance" drug policy. Kings Canyon Park Services Co. is an "At-Will" employer as defined by the California Labor Code.

Please Read Carefully - Print Clearly - Completely Answer All Questions

Home Address: _____
Street City, State, Zip Code

Phone Number: () _____ Message Number: () _____
Area Code Area Code

Email Address: _____

Former Employers (List below your last four employers starting with the most recent. Circle any previous or current employers that you do not want us to contact.)

From	Name & Address of Employer	Phone Number	Start Wage	Reason for Leaving
To	Duties	End Wage	Position	

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Previous Addresses

Please list all previous addresses for the last 5 years, starting with your present address.

Street	City	State	Zip Code	Years of Residence

Please indicate any other name(s) by which you have been known: _____

For accurate background verifications it is necessary to request the MONTH and DAY of your birth: _____ / _____
(Month) (Day)

Skills and Abilities

Indicate experience you may have in the following skill areas pertinent to the positions for which you are applying.

- ☐ Typing Speed _____ (wpm)
- ☐ Data Entry Speed _____ (keys / min)
- ☐ Supv / Mgmt _____ Months experience
- ☐ Cash Handling _____ Months experience
- ☐ Current CPR Card
- ☐ Data Processing / Computers / PC
- ☐ PBX Systems / Switchboard
- ☐ Cooking _____ Months experience
- ☐ Current Life Saving Certificate
- ☐ Current EMT
- ☐ Current First Aid Card

References

Please list the names of persons whom we may contact to verify your qualifications for the positions for which you are applying:

Name / Affiliation	Address	Occupation	Phone Number

Please provide a name and contact information to be used in case of emergencies:

Emergency Contact: _____

Address and Phone: _____

Education and Training

High School	Location	Graduated?	Type of Degree	Field of Study
College	Location	Graduated?	Type of Degree	Field of Study
University	Location	Graduated?	Type of Degree	Field of Study
Other Training	Location	Graduated?	Type of Degree	Field of Study

Business or Professional References

Name	Years Known	Occupation	Address	Phone Number

Qualifications

List any job-related skills that you would be bringing to the position(s) for which you are applying:

Describe any qualifications you feel would help you contribute to better job performance:

Tell us anything about yourself that you feel may help us in considering you for employment (ie: Hobbies, interests, etc.):

Do you have any relatives currently employed with Kings Canyon Park Services Co.? ☐ Yes ☐ No
If yes, who? _____ Location: _____

Have you ever been employed by Kings Canyon Park Services Co.? ☐ Yes ☐ No
If yes, when? _____ Location: _____

Upon an offer of employment, can you submit proof of your age and/or your authorization to work in the United States? ☐ Yes ☐ No

Have you ever been convicted of a crime? (Exclude convictions that have been sealed, expunged and legally eradicated, convictions for marijuana related offenses more than two years old and misdemeanor convictions for which probation was completed and the cases dismissed)
☐ Yes ☐ No If yes, briefly describe the nature, date and legal disposition of the crime(s) _____

Kings Canyon Park Services Co. will not deny employment to any applicant solely because the person may have been convicted of a crime. Kings Canyon Park Services Co., however, may consider the nature, date and circumstances of the offense(s) as well as whether the offense(s) is/are relevant to the duties of the position applied for.

For driving positions only: Drivers License Number: _____ State: _____ Class: _____ Expiration Date: _____

You must be 18 to live in company housing. Will you require company housing? ☐ Yes ☐ No Will you bring an RV? ☐ Yes ☐ No

Referral Source: ☐ Newspaper _____ ☐ Employment Office _____
School ☐ _____ ☐ Internet Site _____ ☐ Other _____

CERTIFICATION

Applicant: PLEASE READ CAREFULLY, INITIAL EACH PARAGRAPH AND SIGN BELOW

_____ I understand that as a condition of employment, I will be requested to cooperate in testing for the presence of drugs and/or alcohol in my system. I agree to this condition to cooperate at such reasonable time and manner designated by Kings Canyon Park Services Co. and I further agree to sign all necessary authorization forms in connection with such testing. I further understand adhering to Kings Canyon Park Services Co.'s growing policy is a condition of employment and I agree, if hired to this condition:

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between myself and Kings Canyon Park Services Co. In addition, I understand and agree that if I am hired, my employment is for no definite or determinable period and may be terminated at any time, with or without notice or cause, at the option of either myself or Kings Canyon Park Services Co. and that no promise or representations contrary to the foregoing are binding on Kings Canyon Park Services Co. unless made in writing and signed by me and an authorized representative of Kings Canyon Park Services Co.

_____ I hereby authorize Kings Canyon Park Services Co. and/or the NPS to thoroughly investigate my references, work record, education, criminal background and other matters related to my suitability for employment and further authorize the references I have listed to disclose the Kings Canyon Park Services Co. and/or NPS, my former employers and all other persons, corporations, partnerships, governmental agencies and associations from any all claims, demands or liabilities arising out of, or in any way related to, such investigations or disclosure. KCPS will conduct itself with compliance under the Fair Credit Reporting Act and other applicable laws.

Print Name: _____ Applicant Signature: _____

Date: ____/____/____ Social Security Number: ____/____/____

DO NOT COMPLETE THIS SECTION For Official Use Only

Interviewed By: _____ Date: ____/____/____

Hire Date: ____/____/____ Position: _____ Branch: _____ Dept.: _____ Location _____

Start Date: ____/____/____ Wage/Salary: _____ ☐ Hourly ☐ Monthly Employee Badge Number: _____

Immediate Supervisor: _____ Area Manager: _____

Immediate Supervisor Informed? ☐ Yes ☐ No

Drug Testing Scheduled? ☐ Yes ☐ No Test Facility: _____ Test Date: ____/____/____